

Submittal Requirements

ALL ITEMS IN THE SUBMITTAL PACKAGE MUST BE NO LARGER THAN 8 1/2" x 11"
(See City of Tucson fold in the Development Standards).

Effective: OCTOBER 2008

ABBREVIATED SUBMITTAL REQUIREMENTS

See Development Services Dept. Web Page:

for full submittal requirements @ www.tucsonaz.gov/dsd

Development Standard 2-03.3.0 & 2-03.9.0

TENTATIVE or MINOR SUBDIVISION

Completed Application Form

25 Bond copies of plat-folded 8 1/2" x 11"

(26 if w/i 1 mile radius of a landfill)

3 Title Reports

2 Drainage Reports

6 Landscape Plans-folded 8 1/2" x 11"

6 Native Plant Preservation Plans-folded 8 1/2" x 11"

*Review Fees (see Fee Schedule-DS#1-05.0)

8 Copies Conditions of Rezoning (if applicable)

**NOTE: APPLICANT MUST ATTEND A PRESUBMITTAL
CONFERENCE BEFORE SUBMITTING A MINOR
SUBDIVISION.**

Development Standard 2-10.0.0

RESIDENTIAL CLUSTER PROJECT PROVISIONS

If you are submitting a subdivision plat that uses the Residential Cluster Project (RCP) provisions in the Land Use Code, please be aware that additional Information may be required to verify that the plat can comply with the requirements of the RCP.

ADDITIONAL MINOR SUBDIVISION REQUIREMENTS

6 Copies of Concept Grading Plan-folded 8 1/2" x 11"

6 Copies of Topographic Map of Site

25 Copies of map w/Utility Location

Additional documentation may be required as a result of:

REZONING

ANNEXATION

AREA, NEIGHBORHOOD, OR PLANNED AREA DEVELOPMENT

OR if the PROJECT IS LOCATED

IN AN **OVERLAY ZONE**, such as a:

HILLSIDE DEVELOPMENT

SCENIC CORRIDOR

ENVIRONMENTAL RESOURCE ZONE

W.A.S.H.

**NOTE: IF AN OVERLAY ZONE IS RELATED
TO ANOTHER PROJECT THEY MUST
BE SUBMITTED TOGETHER TO THE CDRC
OFFICE AT THE SAME TIME. THIS APPLYS
TO ALL NEW PROJECTS AND RESUBMITTALS.**

To avoid any delay in the acceptance of your plat submittal, contact Zoning Review staff at Development Services to verify that your submittal has the necessary RCP information.

***REVIEW FEES – CHECKS MADE PAYABLE TO “CITY OF TUCSON” AND “PIMA COUNTY
TREASURER”**

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REVISED October 2008

Development Standard 2-03.7.0

FINAL PLAT

Completed Application Form

3 sets of Assurances if applicable

14 Bond copies of Plat-folded 8 ½" x 11"

16 Bond copies of Plat if **Condo Conversion**

and 16 sets Previously Approved Site/Development Plans

4 Conditions, Covenants, And Restrictions (CC&R's)

3 Title Reports

4 Sets of Elevations, Floor Plans & Cross Sections (For Condominium Conversion)

*Review Fees (See Fee Schedule-DS#1-05.0)

***Additional fees are required for apartments being converted into condominiums (\$100/per unit).**

Development Standard 2-05.3.0

DEVELOPMENT PLAN

Completed Application form

25 Bond copies of Plans-folded 8 ½" x 11"

(26 if w/i 1 mi. radius of a landfill)

6 Landscape Plan Prints -folded 8 ½" x 11"

6 Native Plant Preservation Plans-folded 8 ½" x 11"

2 Drainage Reports

8 Copies of Mayor and Council Conditions of Rezoning

*Review Fees (See Fee Schedule-DS#1-05.0)

Development Standard (*Draft* hand out)

RECORD OF SURVEY

-APPLICANT MUST ATTEND A PRESUBMITTAL CONFERENCE

-6 copies Presubmittal Conference Notes

-1 Completed Application Form

-25 copies Blueines of record of survey plat-folded 8 ½" x 11"

-25 copies Blueines of proposed site/development plan-folded 8 ½" x 11"

-8 copies Legal Descriptions

-*Review Fees (see Fee Schedule-DS#1-05.0)

-2 copies Drainage Statement (check notes to see if required)

FOR ALL SUBMITTALS LISTED ABOVE:

A TRANSMITTAL FORM MUST BE INCLUDED

LISTING ALL ITEMS SUBMITTED

****NOTE: EFFECTIVE APRIL 11, 2003
PIMA COUNTY WASTEWATER REQUIRES
REVIEW FEES FOR EACH SUBMITTAL/
RESUBMITTAL UNTIL APPROVED.**

***REVIEW FEES – CHECKS MADE PAYABLE TO “CITY OF TUCSON” AND “PIMA COUNTY TREASURER”**

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REVISED October 2008